

Maine Township Board Meeting June 29, 2022

Maine Township Board meeting has been videotaped.

For more detailed reports and discussions please refer to the recorded meeting at:

<http://mainetown.com/board-meetings/>

Indexed agenda at:

https://mainetown.com/wp-content/uploads/2022/06/agenda_22-06-29-.pdf

This meeting will be conducted in person. The meeting will also be audio or video recorded and made available to the public, as provided by law.

Board Members Present and other Elected Officials: Supervisor Dimond, Trustees: Jones, Horvath, Maher, Clerk Gialamas, Assessor Moylan Krey and Highway Commissioner Beauvais

Others in Attendance: Attorney Kurt Asprooth, Dayna Berman, Alicia Brzezinski, Richard Lyon, Marie Dachniwsky, Vicky Rizzo, Austin Kelso, Marty Cook, Michael Samaan, Ruba Al Ayed, Nader Ghazaleh, Liz Coy, Nick Kanehl, Martin McAlpin, Linka Jones, Barbara Ghoshal, Cook County Sheriff Metcalf, and Eva Magnowski

Supervisor Dimond called the meeting to order at 7:00 p.m., Clerk Gialamas led the Pledge of Allegiance and called the roll.

Agenda Item: Approval of Minutes of May 24, 2022 Board Meeting

Trustee Maher requested a change to the May 24, 2022 Board Meeting minutes on page 2.

Supervisor Dimond asked for a motion to approve the minutes with the change that the line “Trustee Maher suggested to complain directly to the Flood Brothers company” will be changed to “Trustee Maher suggested to complain directly to the cable company”.

Trustee Maher Motion to waive the reading and approve the amended minutes of May 24, 2022.

Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Absent

Motion carried.

Agenda Item: Approval of General Assistance Expenditures

Payrolls dated May 27, 2022, June 10, 2022, and June 24, 2022, and General Assistance checks #54149 through check #54213 in the amount of \$54,525.40.

Trustee Jones Motion to approve.

Trustee Horvath Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Absent

Motion carried.

Agenda Item: Approval of Road District Expenditures

Payrolls dated May 27, 2022, June 10, 2022, and June 24, 2022, and Road District checks #22408 through check #22451 in the amount of \$117,348.71.

Trustee Horvath Motion to approve.

Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Absent

Motion carried.

Agenda Item: Approval of General Town Fund Expenditures

Payrolls dated May 27, 2022, June 10, 2022, and June 24, 2022, and General Town Fund checks #59504 through check #59569 in the amount of \$349,218.60.

Trustee Maher Motion to approve.

Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Absent

Motion carried.

Agenda Item: Public Participation

None

Agenda Item: Old Business, Discussion Website Improvements and Possible Vote on Website Designer

See video at 0:05

Supervisor Dimond stated that 6 proposals were received in response to a RFP for Professional Website Redesign Services.

Administrator Berman presented a spreadsheet with pertinent information gathered from each proposal for comparison purposes including cost, experience with other government bodies, and years in business, etc. She stated that Supervisor Dimond, Richard Lyon, and she reviewed all these proposals and they found that they fall in the similar price range from \$22,000 to \$29,000, which is quite more expensive than what was expected. Administrator Berman said that two top companies, Revize and Civic Plus stand out to her with their experience working with other government bodies, the lowest price range and their good-looking quality of work.

Richard Lyon agreed with Administrator Berman, and talked about the content management system that each company is using.

Discussion and comments.

Trustee Horvath suggested trying one more time to get some more proposals from smaller independent web developers thru a website called Upwork.

Trustee Maher stated that from provided the literature it was completely unclear to him what we are exactly paying for.

Supervisor Dimond asked for a motion to table the decision to vote and request to solicit proposals through Upwork and at the same time ask Revize and Civic Plus for a remote presentation at the next Board meeting.

Trustee Horvath	Motion to table.
Trustee Jones	Second.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Absent

Motion carried.

Agenda Item: Old Business, Discussion of MWRD Project and Possible Vote

See video at 26:08

Supervisor Dimond stated that for a long time the Board Officials were talking about the Metropolitan Water Reclamation District Project and finally the intergovernmental agreement between Maine Township, the Maine Township Road District, and MWRD for the Flood Control Project on Farmers and Prairie Creeks, NSA is ready. Supervisor Dimond said that an email was sent to the Board members and the hard copy of the agreement was at their place.

Commissioner Beauvais confirmed that his attorney looked over the agreement and he had already signed off on this document on behalf of the Highway Department.

Supervisor Dimond said that Attorney Asprooth looked at the agreement a few times and he had no objections to it.

Trustee Jones	Motion to authorize Supervisor Dimond to sign off on the Intergovernmental Agreement by and between Maine Township Road District, Maine Township, and the Metropolitan Water Reclamation District of Greater Chicago for construction and Perpetual maintenance of a flood control project on Farmers & Prairie Creeks.
Trustee Horvath	Second.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Absent

Motion carried.

Agenda Item: Old Business, Update on Municode Organization of Ordinances

See video at 28:37

Supervisor Dimond gave an update on Municode Organization of Ordinances that we entered into a contract last year and half of the price has been already paid. She stated that an email was sent to all Elected Officials, Nader Ghazaleh and Mike Samaan with a tentative table of contents on how our existing ordinances will be organized. Supervisor Dimond presumed that the proposed organization of ordinances is acceptable because there were no comments. She said that the next step will be the preparation of the table of contents with actual ordinances for our review and eventually to be signed off.

Agenda Item: Old Business, Fund Balance Policy – Possible Vote or Motion to Table

See video at 29:40

Supervisor Dimond stated that at the last meeting the proposed Fund Balance Policy was tabled and the Maine Township’s auditors were supposed to be at tonight’s meeting to answer Board Members’ questions in this matter, but they will not be here until next month.

Trustee Jones Motion to table the Fund Balance Policy until the next month.

Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Absent

Motion carried.

Agenda Item: Old Business, Signing of Surplus Vehicle Resolution (passed at last meeting)

See video at 30:35

Supervisor Dimond asked the Maine Township Officials to sign Surplus Vehicle Resolution that was passed at the last meeting.

Agenda Item: New Business, Discussion and Vote on Postage Machine Lease

See video at 31:20

Deputy Administrator Rizzo stated that Maine Township utilizes a postage machine system for our shipping and mailing needs such as printing postage, sending certified mail, weighing items, shipping passport applications and processing a high volume of mail easily with a discounted rate. She said that Maine Township currently has a lease with Quadient Inc. that will expire on September 11, 2022, for a postage machine with shipping features that are only available from providers authorized by USPS. Deputy Administrator Rizzo stated that she received quotes from 3 providers but she recommended staying with Quadient Inc. because their devices meet USPS updated compliance regulations and their devices and service are very reliable with the lowest quote.

Trustee Horvath Motion to enter into a new contract with Quadient Inc. starting September 12th, 2022.

Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Absent

Motion carried.

Agenda Item: New Business, Discussion and Vote on Copier/Printer Maintenance Agreement

See video at 34:50

Deputy Administrator Rizzo stated that Maine Township owns three (3) black and white copiers, one (1) color copier, eleven (11) printers and one (1) multipurpose machine. She said that a maintenance agreement is required to cover the service, replacement parts and toner necessary to operate the devices and keep them in good working condition. Deputy Administrator Rizzo said that she requested quotes from 4 vendors and based on the information she received, Warehouse Direct is recommended by her. She pointed out that Warehouse Direct came with a much lower price, some other features and added-on services.

Questions and comments.

Trustee Maher Motion to approve the contract for an Annual Maintenance Agreement for Service, Replacement Parts, and Toner for Copiers and Printers with Warehouse Direct

Trustee Horvath Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes
Trustee Jones Yes
Trustee Horvath Yes
Trustee Maher Yes
Trustee Malik Absent

Motion carried.

Agenda Item: New Business, Discussion and Vote on New Flooring for Food Pantry

See video at 38:15

Supervisor Dimond reminded the Board Officials that a few months ago the Maine Township's Food Pantry received very generous donations through which we are able to further our efforts to bring fresher and healthier food to our pantry patrons. She stated that another of our goals is remodeling the Food Pantry to make it a little bit more welcoming. Supervisor Dimond mentioned that Mike Samaan and Steve Basista already put a new drop ceiling and have painted the walls. She said that for the flooring project somebody from outside has to be hired.

Nick Kanehl presented 3 quotes from local flooring companies to supply and install vinyl plank flooring and his recommendation is Scharm Floor Covering.

Supervisor Dimond stated that she also is more comfortable dealing with the Scharm Floor Covering Company which is very professional, has been known in Maine Township for years and does pay taxes to us.

Questions and comments.

Trustee Horvath Motion to award the contract for the Food Pantry Flooring Project to Scharm Floor Covering for the amount of \$6,240.00.

Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes
Trustee Jones Yes
Trustee Horvath Yes
Trustee Maher Yes
Trustee Malik Absent

Motion carried.

Agenda Item: New Business, Discussion and Vote on New Refrigerator for Food Pantry

See video at 45:11

Supervisor Dimond stated that as part of the remodeling of the Maine Township's Food Pantry we plan to buy a glass refrigerator similar to those seen in grocery stores. She said that a glass refrigerator will allow us to stock and display foods that need refrigeration such as cheese, eggs, juice, fresh vegetables and possibly milk.

Discussion.

Trustee Jones Motion for authority to Supervisor Dimond to spend up to \$4,000.00 for a Maine Township's Food Pantry Refrigerator.

Trustee Horvath Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes
Trustee Jones Yes

Trustee Horvath	Yes
Trustee Maher	No
Trustee Malik	Absent

Motion carried.

Agenda Item: New Business, Discussion of Building Plumbing Issues and Cost; Possible Vote on Remedial Measures

See video at 49:07

Director of Maintenance Samaan stated that Maine Township Town Hall has been experiencing problems that cause major backups in the Township basement, and we have to shut down the bathrooms when it happens. He said that the plumbers each time confirm that the problem is being caused by towels, wipes and feminine products being flushed down the toilet and possibly by defective check valves. Director of Maintenance Samaan pointed out that as a result of these problems, the Township is accruing costly bills. He stated that 5 plumbing companies recommended replacing the check valves and/or installing an ejector pump. He said that another alternative would be the replacement of restroom hand towels with air hand dryers.

Questions and comments.

Supervisor Assistant Brzezinski prepared a memo with Hand Dryer Pricing and Electrician Proposals.

Discussion and more comments.

Trustee Horvath	Motion to table the discussion of the plumbing issues until written quotes are received.
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Trustee Jones	Second.
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Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Absent

Motion carried.

Agenda Item: Officials' Reports, Recap of Recent Events

See video at 1:08:32

Trustee Maher stated that he attended the Memorial Day parade in Park Ridge along with Supervisor Dimond, Trustee Jones and Trustee Malik, and he said that it was a great parade with lots of small children. Trustee Horvath stated that she went to a very nice event at the Des Plaines Park District for the Memorial Day ceremony which dedicated a new monument. During the ceremony an old veteran in his nineties shared some really interesting stories.

Supervisor Dimond stated that this is the fourth week under the new program called "Maine Township's Summer Weekend Go-Bag for Kids", and we will be sending 60 small bags over to the Family Resource Center for little food-insecure families. She mentioned that a few successful events took place at Maine Township such as the Secretary of State Mobile Unit and Treasurers Office that was hosted at the Maine Township's Board Room on June 15th, the Community Wellness Fair that was held by Mainstay on June 23rd, and Dumpster Days that occurred on June 22nd thru 25th.

Agenda Item: Officials' Reports, Upcoming Events

Supervisor Dimond stated that Maine Township's Officials will join both Niles and Des Plaines Fourth of July parades. She said that during the Des Plaines parade Maine Township's Officials will be marching together with the Highway Department. She said that the Cyber Security event is coming up on

July 7th, and Taste of Park Ridge on July 14th through July 16th. Supervisor Dimond mentioned that National Night Out is planned for August 2nd.

Clerk Gialamas said that there were already 3 National Night Out meetings and the next one will be held on July 18th at Dee Park at 7:00 p.m. with a poster judging contest.

Supervisor Dimond informed everyone that the Indian Culture and the Festival Pakistani Festival has been either postpone or canceled, and she doesn't have any information on that matter from Trustee Malik.

Supervisor Dimond announced that on September 17th, a Garage Sale will take place at in the Maine Township's parking lot. The North Suburban Legal Aid Clinic is rescheduled for September 19th, another shredding event is going to be on October 22nd, and the North Suburban Legal Aid Clinic is scheduled on October 27th. Supervisor asked the Board members to attend as many of these events as they can.

Supervisor Dimond also gave some information on the Township Officials of Illinois Annual Educational Conference on November 13-15, 2022. The early Bird Registration starts on August 1st.

Clerk Gialamas stated that each time at the conference there are a lot of good seminars which he found very useful and informative.

Supervisor Dimond stated that Richard Lyon and she went over to District 63 personnel to talk about therapists coming over to Apollo school to provide some therapy for their students. She said that we have to figure out how to do it, so we will be looking at this in the future.

Supervisor Dimond announced that a new law was enacted on June 10th, 2022 cited as the Decennial Committees on Local Government Efficiency Act, and to be efficient we have to create new committees. Supervisor Dimond said that it requires at least two residents of the government on the board, and she asked for suggestions on who should be appointed.

Trustee Horvath thanked the Board for rescheduling yesterday's Board Meeting due to her participation as a judge on Election Day.

Supervisor Dimond thanked Trustee Horvath for her service.

Commissioner Beauvais stated that he was able to go with Trustee Horvath to the Lake Park's Memorial Day ceremony. Commissioner Beauvais extended thanks to MWRD Commissioner Spyropoulos for her assistance and support on this project.

Assessor Krey reported that we did not get our final numbers from the Board of Review so the Tax bills will not go out till November - December. She was talking about proper and accurate assessments, and she pointed out that Assessor's Office in Townships help to assess all residents fairly.

For more detailed Officials' Reports see video at 1:12:05

Agenda Item: Adjournment

Trustee Jones Motion to adjourn.

Trustee Horvath Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Absent

Motion carried.

The meeting was adjourned at 8:38 p.m.

Maine Township Clerk

